

# **Dungannon West Renewal Ltd.**

**Unit 7 Annagh Centre, Ballysaggart Business Complex, 2 Beechvalley Way,  
Dungannon BT70 1BS    Tel: 028 8772 9477    Fax: 028 8772 9759  
email; dwrltd@btconnect.com**

## **Cancellation Forms for Community Rooms**

**(PLEASE USE BLOCK CAPITALS)**

Name of Therapist \_\_\_\_\_

Contact Person \_\_\_\_\_ Tel. No. \_\_\_\_\_

e-mail address \_\_\_\_\_

Please state which facility

Therapy Room 1     

You require to Cancel      Therapy Room 2     

Please state the days you  
booked the facility

\_\_\_\_\_

Please indicate the times  
the facility was booked

Start Time \_\_\_\_\_ Finish Time \_\_\_\_\_

Please state if DWR could  
have done more for you to  
prevent cancellation

\_\_\_\_\_

\_\_\_\_\_

Confirmation of Cancellation Signature \_\_\_\_\_ Date \_\_\_\_\_

.....  
DWR Office use only

Date \_\_\_\_\_

Signature \_\_\_\_\_